

sTARTUp HUB Terms of Use

1. Acceptance of Terms.

The services sTARTUp HUB provides to its members (including but not limited to use of office space, access to Internet, etc.) are subject to the following Terms of Use ("TOU"). sTARTUp HUB reserves the right to update the TOU at any time without notice to you.

2. Description of Services.

sTARTUp HUB may provide you with access to office space, work stations, wireless internet access, office equipment, meeting rooms and kitchens, and other services that sTARTUp HUB may provide from time to time (collectively, "Services"). The Services at all times are subject to the TOU.

3. No Unlawful or Prohibited Use.

As a condition of your use of the Services, you will not use the Services for any purpose that is unlawful or prohibited by these terms, conditions and notices. You may not use the Services in any manner that could damage, disable, overburden, or impair any sTARTUp HUB servers, or the network(s) connected to any sTARTUp HUB servers, or interfere with any other party's use and enjoyment of any Services. You may not attempt to gain unauthorized access to any Services, or accounts, computer systems or networks connected to any sTARTUp HUB servers or to any of the Services, through hacking, password mining or any other means. You may not obtain or attempt to obtain any materials or information through any means not intentionally made available through the Services.

You hereby represent and warrant that you have all requisite legal power and authority to enter into and abide by the terms and conditions of this TOU and no further authorization or approval is necessary. You further represent and warrant that your participation or use of the Services will not conflict with or result in any breach of any license, contract, agreement or other instrument or obligation to which you are a party.

4. Use of services.

You agree that when participating in or using the Services, you will not:

- a. Use the Services in connection with contests, pyramid schemes, chain letters, junk email, spamming, spimming or any duplicative or unsolicited message (commercial or otherwise);
- b. Defame, abuse, harass, stalk, threaten or otherwise violate the legal rights (such as rights of privacy and publicity) of others;
- c. Publish, post, upload, distribute or disseminate any inappropriate, profane, defamatory, obscene, indecent or unlawful topic, name, material or information on or through sTARTUp HUB servers, notice boards, events or sTARTUp HUB spaces;
- d. Upload, or otherwise make available, files that contain images, photographs, software or other material protected by intellectual property laws, including, by way of example, and not as limitation, copyright or trademark laws (or by rights of privacy or publicity) unless you own or control the rights or have received all necessary consent to do the same;
- e. Use any material or information, including images or photographs, which are made available through the Services in any manner that infringes any copyright, trademark, patent, trade secret, or other proprietary right of any party;

- f. Upload files that contain viruses, Trojan Horses, worms, time bombs, cancelbots, corrupted files, or any other similar software or programs that may damage the operation of another's computer or property of another;
- g. Download any file(s) that you know, or reasonably should know, cannot be legally reproduced, displayed, performed, and/or distributed in such manner;
- h. Restrict or inhibit any other user from using and enjoying the Services;
- i. Violate any code of conduct of other guidelines which may be applicable for any particular Services;
- j. Harvest or otherwise collect information about others, including email addresses, without the authorization or consent of the disclosing party;
- k. Violate any applicable laws or regulations;
- l. Create a false identity for the purpose of misleading others.

5. Building Rules.

- a. It is expected that you will observe the quiet enjoyment and normal use of sTARTUp HUB at all times and not damage or deface sTARTUp HUB or its fixtures fittings, decor and furnishings.
- b. HUB members will not compromise the sTARTUp HUB building or its protection from fire, flood, gas, electricity or weather.
- c. HUB members will not compromise the sTARTUp HUB building security or the security of the spaces therein and will ensure that all reasonable measures are taken to safeguard the sTARTUp HUB building, occupants and the occupants' possessions. At no time should security locks be bypassed or left in an open position and external doors should never be propped open whilst unattended.
- d. You are deemed to have read, understood and accepted the full Building Rules, as a copy of which is available from the Management.

1. Booking meeting rooms.

If you want to use sTARTUp HUB meeting rooms then it's necessary to book them in advance via address www.contriber.com/hubmeeting. It is forbidden to delete other people's bookings and if it happens that you don't need to use the meeting room, be sure to delete your booking from the calendar. Do not carry out any equipment from the meeting room, be sure to take all of your stuff with you when you leave (papers, coffee cups etc) and leave the meeting room as it's never been used before.

Please book shared meeting rooms for maximum of 2 hours at a time.

2. Using sTARTUp HUB kitchens.

In kitchens we have shared ingredients like coffee, tea, milk, sugar, honey. If you use dishes from the kitchens be sure to put dirty dishes to the washing machine or wash them yourself. Please pay attention if there are dirty dishes or clean dishes in the washing machine. If they are clean, please put the dishes to the cupboard. We love clean kitchens, so please do everything in your power to keep them that way.

3. Using the common space „Livingroom“.

If you are a members of sTARTUp HUB then feel free to use Livingroom as your working place also. It is a vivid coworking place where sharing ideas and meeting new people is kind of mandatory. If you want to organize events in Livingroom then we have special offers for our members. Just contact the HUB manager and get more information.

4. Sharing/getting information.

sTARTUp HUB information about house maintenance, upcoming works and other information is shared via [Slack](#).

All requests for maintenance works or problems notifications have to be submitted through [UpKeep](#) maintenance system. All other channels are not eligible for this kind of information and may not reach to relevant staff members.

Stay connected!

10. Wifi. Network: sTARTUpHUB, Password: TartuTech!

11. Children and Pets.

Children and pets are awesome. You are allowed to bring your child and/or pet to sTARTUp HUB, but when you do so, please make sure that they will not disturb other sTARTUp HUB members and be aware that they are on your sole responsibility. Unattended children will be given double espresso and a free puppy.

12. Termination.

sTARTUp HUB reserves the right to terminate any Service at any time. sTARTUp HUB further reserves the right to terminate your participation in and use of any Services, immediately and without notice, if you fail to comply with the TOU.

13. Insurance.

As a resident, you are not required but it is strongly suggested that you carry a Renters Insurance policy to cover your own equipment while using our space. That policy may cover your current residence/office, as well as the premises of sTARTUp HUB.